

OECA EXECUTIVE COMMITTEE MEETING

**MWVCAA
2585 State Street
Salem, Oregon 97309
August 11, 2004**

Present: Joan Cote, Debby McClure, Jacque Meier, Terry Weygandt, Tom Brodbeck, Kraig Ludwig, Karrie Durie

Joan called meeting to order.

First order of business.

Terry had nothing to report on the Legislative side. She did announce that she would not be running for Legislative Chair this September. Discussion ensued.

Tom made a motion to nominate Craig Satein. Joan seconded. Motion passed. Terry will contact Craig to see if he is interested in the position.

Next Order of Business.

Treasurer's report. Donna was not in attendance. Debby stated that Donna still had a concern that individual and not agencies were being reimbursed. Discussion ensued.

Members felt that Donna should contact Vena at OHCS and discuss with her.

Terry made a motion that the treasurer can pay approved reimbursements from OECA's general fund for individuals who incurred costs not to reimbursed by their agency due to the agencies financial hardship, contingent with OECA's Treasurer's conversation with Vena. Debby Seconded. Motion passed.

Next Order of Business.

Karrie asked if the roundtable minutes were part of OECA's General membership minutes. Discussion ensued. It was decided that the minutes were not part of the general membership minutes but they should be sent out as an attachment.

Next Order of Business.

Kraig discussed the dates available for next year's meeting in September at Silver Falls.

- The 7th and 8th of September,
- The 14th and 15th or
- The 21st and 22nd.

Consensus of group is for the 7th and 8th of September. Kraig will go ahead and book. Kraig reported that prices @ Silver Falls increased.

Next Order of Business.

Executive Committee's Retreat. Tentative dates are the 3rd – 5th of November.

Next Order of Business.

Tom reported on the golf tournament. He stressed that we still needed players. In order to break even, 76 players are needed. Tom described the course. Members discussed the need for players to consent to have their pictures taken. Signatures are needed. Karrie is to send Tom OECA's release to Tom.

Also discussed the evaluation sheet. Should we continue to ask players to rate the event? Consensus of the group was to continue. It was also decided to add a suggestion box for other possible fund raising events.

Karrie suggested that we should also pose this question to members at the next general membership meeting.

Next Order of Business.

Debby asked Tom about the transportation for the Diagnostic Training. Tom will be talking to several cab companies. Members discussed liability issues involved in renting the vans. Tom will work with the Cab Company to avoid this issue.

Next Order of Business.

Debby discussed the issue of sending contractor's to trainings. Members decided that an agency could send a contractor in their agency spot. Jacque asked if the pre-requisite for this training could be waived. Joan felt that this was a matter for the T&TA Committee. Discussion ensued.

Matter will be addressed at the next T&TA meeting on August 31, 2004.

Debbie will E-mail Dan regarding the possibility of changing the pre-requisite.

Kraig stated that the dates for the T&TA Committee meetings need to be set.

Next Order of Business.

Kraig would like committee members to review the current contract being used for trainers. It was decided to also send a copy of the contract to a lawyer for further review.

Next Order of Business.

Debby discussed the need for obtaining copies of the evaluations from trainings. Members felt this is invaluable information for planning future trainings. It was decided that the T&TA committee would request copies of all of the evaluations from past and future training's from Dan. Tom will talk with Dan.

Next Order of Business.

Joan announced that the LIEAP State Plan Hearing is set for tomorrow.

There being no other business, meeting adjourned.